

## 216 Task 4 Location of Emergency Equipment

Name: \_\_\_\_\_

- Fire extinguishers should be located in conspicuous positions on brackets on floor stands or within cabinets where they will be readily seen by staff following an escape route. There should be a fire extinguisher in every treatment room and in every reception room, most suitably near to room exits, corridors, stairways, halls and landings.



-The Accident Book is an essential document for employers and employees, who required by law to record and report details of specified work - related injuries and incidents. Accident report books must be kept in an easily accessible place such as in reception. However all slips containing person information should be detached and kept in safe storage, e.g. in a lockable filling cabinet.

- Animal first aid box should be kept in a cool dry place where it won't be disturbed until it is needed. A pet first aid kit contains sharp objects like scissors so make sure it can't be accessed by children. There should be one in every treatment room.
- Human first aid box should be locked and kept in a cool, dry place out of the reach of children. Should provide at least one first aid kit for each workplace, although more than one might be required on larger sites. Each kit should be stocked with a sufficient quantity of first aid materials suitable for the particular circumstances of your workplace first aid kits should be made easily accessible and in every room.
- Restraining equipment should be kept in a clean and dry place, where it can be easily accessed and is not exposed to potentially damaging conditions. A cupboard in the treatment room is fine but avoid storing your PPE with other items such as consumables or machinery.

